

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	License to Operate Electricity Enterprise	
Type of formality	License	
Formality Code	Date of last modification	Responsible Authority
MoEM-EMD-1	17.08.2017	Energy Management Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	D - Electricity, gas, steam and air conditioning supply
Purpose for enforcing the business formality	Electricity is one of the key factors for the country in general and have a high possibility of causing impacts to the society, in particular the safety impacts and country's energy security, therefore, it is necessary to manage and control the operator
Who should complete this business formality?	Any person or entity that intend to operate the Electric Enterprise that include: development of the electricity development plan, the planning work, surveying and data collection work relating to electricity, designing and installation of electric appliances, the construction and installation, electricity generation, electricity distribution and transmission, the import-export of electric products and other services provided relating to electricity.
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	Classification of the Electricity Business Operation Level 1: Survey, design and/or construction of hydropower plant, high-medium-low high voltage transmission, installation of electric transformer and substation and general electricity installation Level 2: Survey, design and/or construction of medium voltage transmission network and the installation of interior electricity system Level 3: Installation and reparation of the interior electricity system and provision of general services relating to electricity

REQUIREMENTS AND SUPPORTING EVIDENCE		
Time it takes to the authorities to process	7	1. Within 3 working days after submission of all the application form and the documents, the Department will call to make an appointment for the technical interview and site inspection; 2. After

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REQUIREMENTS AND SUPPORTING EVIDENCE	
the formality	the interview and site inspection, the Department will prepare the memorandum of understanding as the evidence in writing; 3. After the receipt of the Enterprise Registration Certificate, within 2 working days, the Department will issue the Formality.
Qualifications needed by the business to get the formality	1. Having stable financial condition as required for each level of business (1 Billion LAK for Level 1, 500 Million to 1 Billion for Level 2 and 250 Million LAK for Level 3) as per the actual evaluation or as certified by the approved audit company 2. Having sufficient amount of technical staff with the high diploma degree and having at least 5 year of working experiences in compliance with the following requirements (5 experts or more for Level 1, 3 experts or more for Level 2 and 1-3 experts for Level 3) 3. Having sufficient equipment, instrument and vehicles to conduct the required business 4. Having permanent office for the operation and coordination and having sufficient office equipment as required for their business operation.
Is there any reason for the authority to deny the issuing of the formality?	The authority will deny the application in case the applicants fail to meet the required qualifications.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to renew the formality?	Before 30 days of the Permit will expired, the enterprise have to submit documents to the authority included: 1. Application form 2. Tax Certificate 3. Activity Report in last year.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	25000000.00	0.00	25000000.00
Comments	1. Fee for the certificate of the General Energy Business that does not have the concession agreement shall be collected based on the registered capital: capital from 100 Million to 400 Million LAK = 300,000 LAK, capital from 400 Million to 1 Billion LAK = 600,000 LAK, more than 1 Billion LAK = 1,500,000 LAK 2. Fee for the electricity generation business that has the concession agreement shall be collected once throughout the concession period at the rate of: 1 Million/year multiplied by the concession period (maximum period is 25 years) 3. Fee for the			

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ISSUING FEES	
	renewable electricity generation with the capacity of less than 15 MW shall be collected only once at the rate of 100,000 LAK/year multiplied by the concession period. 4. Fee for the Electricity Enterprise License shall be collected based on the registered capital at the following rates: capital of less than 1 Billion = 1,000,000 LAK, capital of more than 1 Billion to 3 Billion LAK = 2,000,000 LAK, capital of more than 3 Billion LAK = 3,000,000 LAK

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	1000000.00	0.00	1000000.00
Comments	1. Fee for the renewal of the General Electricity License that does not have the concession agreement shall be collected according to the registered capital as follows: 100 Million LAK to 400 Million LAK = 150,000 LAK , 400 Million to 1 Billion LAK = 300,000 LAK , More than 1 Billion LAK = 750,000 LAK 2. Fee for the renewal of the Electricity Enterprise shall be calculated according to the registered capital at the following rates: 1 Billion LAK = 500,000 LAK , More than 1 Billion to 3 Billion = 1 Million LAK , More than 3 Billion = 1,500,000 LAK			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Electricity (Revised)	03/ສພຊ	20.12.2011	Chapter III Electricity Business (Article 24 to 42)
Order on the Establishment and Operation of Electricity Enterprise	1155/ພບ	23.10.2008	Chapter II Conditions for the Electricity Enterprise (Article 4 to 7)<div>Chapter III Review and Consideration of the Application for the Establishment and Operation of Electricity Enterprise (Article 8 and 9)</div><div>Chapter IV Operation, Utilisation, Renewal and Fee Collection (Article 10 to 17)</div>

REQUIRED DOCUMENTS	
Document Name	Comment
Education Qualification Evidence	ຂອງຜູ້ອໍານວຍການ ແລະ ວິຊາການ

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REQUIRED DOCUMENTS	
Copy of ID card or Family book of Managing Director	
Article of Association	
Address Certification	ໃບຢັ້ງຢືນທີ່ຢູ່ (ສໍາລັບຄົນລາວ) ຫລື ໃບຢັ້ງຢືນຄົນຕ່າງດ້າວທີ່ ກະຊວງປ້ອງກັນຄວາມສະຫງົບອອກໃຫ້ (ສໍາຫລັບຄົນຕ່າງດ້າວທີ່ຜູ້ມາລໍາເນົາຖາວອນຢູ່ ສປປ ລາວ)
Criminal Certificate	ໃບແຈ້ງໂທດເລກທີ 3 (ບໍ່ກາຍ 3 ເດືອນ)
Employment Contract	
List of Employees	
Location Map of the Enterprise	
Land Title Deed	
Internal Safety rule	
Curriculum vitae of Electricity Engineer	
Curriculum vitae of Managing Director	
List of Shareholder	
List of Equipment	
Certification of Financial and Asset / Financial Statements	
Organization Chart of the Enterprise	
Application Form	

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016	98	0

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Application Form	Application form	5982ce12a17b5.pdf
Article of Association	Application form	5982ce4183b57.pdf
ບົດສະຫຼຸບການເຄື່ອນໄຫວວຽກງານປະຈຳປີ	Application form	5982cf2667f65.pdf

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LIST OF ATTACHED DOCUMENTS		
Assessment of Economic and Social	Application form	5982cebcf26da.pdf
Example of resolution	Example of resolution	5982db009cb71.pdf
List of Vehicle and stationery	Application form	5982daa6c1ba8.pdf
List of equipment	Application form	5982db8b2f881.pdf