

**Datasheet for business formalities.**

**Technical Assistance for Business Regulation Review and Rationalization in Lao PDR**

REGISTRATION DATA		
<b>Name of formality</b>	<b>Registration of Boat</b>	
<b>Type of formality</b>	Registration	
<b>Formality Code</b>	<b>Date of last modification</b>	<b>Responsible Authority</b>
MoPWT-IWTD-13	17.11.2017	Inland Waterways Transport Department

BACKGROUND DATA	
<b>Means of presentation</b>	At the Authority Offices
<b>Specific sector linked to the formality</b>	H - Transportation and storage, All sectors
<b>Purpose for enforcing the business formality</b>	In order to get the evidence of the ownership rights for the use of the boat and to certify the nationality of the boat as Lao.
<b>Who should complete this business formality?</b>	Any person or legal entity that intends to register their ownership over the boat that means any water vehicles in any form that run by engine or human rowing or other means and used for any specific purposes
<b>The formality has online information?</b>	NO
<b>Link to online information</b>	
<b>The formality has an application form?</b>	YES
<b>Any additional comment concerning the formality</b>	1. Inland Transportation Department will register: (i) international transportation boat in any size; (ii) passenger boat with the capacity of more than 100 persons, goods transportation boat with the capacity of more than 300 tons, restaurant floating boat with the capacity of more than 100 persons, and big natural resources excavating and construction boat; 2. Provincial Department of Public Works and Transportation will register: passenger boat with the capacity of more than 15-100 persons, goods transportation boat with the capacity of more than 15-300 tons, international ferry, big-truck transportation ferry, restaurant floating boat with the capacity of more than 50-100 persons, other size of natural resources excavating and construction boat and sports boat with the capacity of more than 5 power houses; 3. District Office of Public Works and Transportation will register passenger boat with the capacity of more than 5 persons but less than 15 persons, goods transportation boat with the capacity of 500 kg or 0.5 tons but less than 15 tons, motorcycle transporting ferry, restaurant floating boat with the capacity of less than 50 persons and fishery boat.

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REQUIREMENTS AND SUPPORTING EVIDENCE		
<b>Time it takes to the authorities to process the formality</b>	17	1. Department will review the application package and give a response within 7 working days 2. If the application package is complete, the Department will inspect the boat and if everything is correct, the Department will enter such registry in the registration book and issue the boat registration within 10 working days after such inspection.
<b>Qualifications needed by the business to get the formality</b>	The applicant shall be the rightful owner of the boat with a clear ownership certificate	
<b>Is there any reason for the authority to deny the issuing of the formality?</b>	Deny in the case that the applicant is not the rightful owner or in case that it appears that the boat as inspected does not match the details contained in the application form.	

RENEWAL INFORMATION	
<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
NO	0
<b>What is the process and conditions to renew the formality?</b>	

ISSUING FEES				
<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	50000.00	250000.00	0.00	300000.00
<b>Comments</b>	Reference: Presidential Edit 003/PR			

RENEWAL FEES				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
NO	0.00	0.00	0.00	0.00

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RENEWAL FEES	
<b>Comments</b>	

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Onder on Regulation relating to Boat Registration	00177/ຍທຂ	04.01.2013	Chapter 2 Boat Registration (Article 6 to 11) Chapter 4 Management and Monitoring (Article 21 to 24)

REQUIRED DOCUMENTS	
Document Name	Comment
Certificate of the Boat Ownership	
Certificate to Cancel the Boat Registration that is undertaken abroad	
Customs Clearance for the Imported Boat	
Boat Importation / Shipping and Invoice Documents	
Certificate of the Boat Technical Safety	ໃບຢັ້ງຢືນກວດກາເຕັກນິກເຮືອ ແລະ ໃບຢັ້ງຢືນຄວາມປອດໄພທາງດ້ານເຕັກນິກ ແລະ ສິ່ງແວດລ້ອມຂອງເຮືອ
Photo of Boat (in right side, full, size 10x15 cm)	
Copy of ID card or Family book of Managing Director	ສຳເນົາບັດປະຈຳຕົວຝົນລະເມືອງລາວ, ຊາວຕ່າງດ້າວ ຫລື ຫຼັງສືຜ່ານແດນສຳຫລັບຄົນຕ່າງປະເທດ, ສຳເນົາໃບທະບຽນວິສາຫະກິດ ສຳຫລັບນິຕິບຸກຄົນ
Address Certification	

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016	4	0

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document

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<b>LIST OF ATTACHED DOCUMENTS</b>		
Boat Registration	Application form	boat-registration0912201759b75f8d38d47.pdf
ໃບທະບຽນເຮືອ	Example of resolution	59c866cbd98a3.pdf