

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	Certificate of Water Meter Inspection	
Type of formality	Certificate	
Formality Code	Date of last modification	Responsible Authority
MoST-SMD-6	02.01.2018	Standardization and Measurement Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	E - Water supply; sewerage, waste management and remediation activities
Purpose for enforcing the business formality	To assure the accuracy of the water meter and to assure the benefits and fairness of the business operator and the water users in the transparent way.
Who should complete this business formality?	Any person or legal entity that intends to operate the business relating to water meter in Lao PDR, including the importation-exportation, the use and the service of water meters.
The formality has online information?	NO
Link to online information	
The formality has an application form?	NO
Any additional comment concerning the formality	

REQUIREMENTS AND SUPPORTING EVIDENCE		
Time it takes to the authorities to process the formality	10	Relevant laws do not define the review period but the authority informed that the normal review period will not exceed 10 working days.
Qualifications needed by the business to get the formality	The water meter shall comply and meet all the specifications defined for each type of water meter in the Ministerial Order No. 0543/MOST	
Is there any reason for the authority to deny the issuing of the formality?	Deny in case water meter does not meet the standards as a result of actual inspection	

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RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	24
What is the process and conditions to renew the formality?	This Formality shall be issued without the validity period but the water meter shall be inspected and certified every 2 years.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	150000.00	2500.00	5000.00	157500.00
Comments	Reference: Presidential Edict 03/PR			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	150000.00	2500.00	5000.00	157500.00
Comments	Reference: Presidential Edict 03/PR			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Measurement (Revised)	36/ສພຸ	13.12.2013	Chapter 3 Tools and Measuring Equipment Article 21 (Re viced) Registration Tools and Measuring Equipment
Order on the Management of Water Meters in Lao PDR.	0543/ກວຕ	16.05.2017	Articles: 2,4, 10-15 and 20

REQUIRED DOCUMENTS

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REQUIRED DOCUMENTS	
Document Name	Comment
Quality Certificate issued by the Origin Country	
Request Letter	ໃບສະເໜີ ຄັດຕິດເອກະສານຂໍຜະລິດ, ນຳເຂົ້າ, ສົ່ງອອກ ແລະ ໃຫ້ບໍລິການໜີ້ແທກນ້ຳປະປາ
Certificate for Enterprise Registration of Company Limited	ໃບທະບຽນວິສາຫະກິດ ທີ່ລະບຸຈຸດປະສົງການດຳເນີນທຸລະກິດ ຕິດຜັນກັບ ໜີ້ວັດແທກນ້ຳປະປາ
Certificate of Annual Tax Payment	

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016		

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document