

**Datasheet for business formalities.**

**Technical Assistance for Business Regulation Review and Rationalization in Lao PDR**

REGISTRATION DATA		
<b>Name of formality</b>	<b>License to Establish Vehicle and Machine Reparation Business</b>	
<b>Type of formality</b>	License	
<b>Formality Code</b>	<b>Date of last modification</b>	<b>Responsible Authority</b>
VCPG-PWTD-19	16.01.2018	Public Work and Transportation Department

BACKGROUND DATA	
<b>Means of presentation</b>	At the Authority Offices
<b>Specific sector linked to the formality</b>	H - Transportation and storage
<b>Purpose for enforcing the business formality</b>	In order to guarantee that the reparation shop will provide good, quality and standardised service that will ensure a good and safety of the vehicle and machine that the business operator has repaired. It is necessary to issue this Formality to mitigate the risk of a mechanical failure in vehicles derived from a deficient mechanical service.
<b>Who should complete this business formality?</b>	Any person or legal entity that intends to establish and operate the vehicle reparation service.
<b>The formality has online information?</b>	NO
<b>Link to online information</b>	
<b>The formality has an application form?</b>	YES
<b>Any additional comment concerning the formality</b>	

REQUIREMENTS AND SUPPORTING EVIDENCE	
<b>Time it takes to the authorities to process the formality</b>	15 The relevant legal act does not define the review period but the Department informed that the normal review period does not exceed 15 working days.
<b>Qualifications needed by the business to get the formality</b>	1. Shall have appropriate location that can guarantee the environment protection; 2. Shall have a good facilities that meets the standards defined by the Ministry of Public Works and Transportation; 3. Shall have modern equipment that meets the international standards; 4. Shall have the minimum registered capital of 1.5 Billion LAK; 5. Shall comply with all the required specifications under Notice No. 1107/PWT,VTE, dated 22/09/1995

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REQUIREMENTS AND SUPPORTING EVIDENCE	
<b>Is there any reason for the authority to deny the issuing of the formality?</b>	Deny in case that the applicant cannot meet the required qualification and conditions.

RENEWAL INFORMATION	
<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	12
<b>What is the process and conditions to renew the formality?</b>	Deny in case that the applicant cannot meet the required qualification and conditions.

ISSUING FEES				
<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	0.00	200000.00	0.00	200000.00
<b>Comments</b>	Reference: Presidential Edict No. 03/PR			

RENEWAL FEES				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
YES	0.00	200000.00	0.00	200000.00
<b>Comments</b>	Reference: Presidential Edict No. 03/PR			

LEGAL FRAMEWORK			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
Notice: Make improvements and allocation of garage facilities	1107/ຄຂປກ.ກພ	22.09.1995	

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LEGAL FRAMEWORK			
(repair shops), repair of all types of vehicles, lathes and factories			
Instruction governing the Establishment of Controlled Business in Public Works and Transportation Sector	13779/ຍທຂ	21.08.2015	
Law on Land Traffic (Revised)	23/NA	12.12.2012	Chapter Iv:Traffic Road Business Article 43 - Article 44

REQUIRED DOCUMENTS	
Document Name	Comment
Business Activities Report	
Certificate for Enterprise Registration of Company Limited	
Photograph of the Managing Director	ຮູບ 3x4 ຈຳນວນ 04 ແຜ່ນ
Certificate of Annual Tax Payment	ໃບຢັ້ງຢືນການສໍາລະອາກອນປີຜ່ານມາ (ກໍລະນີຂໍຕໍ່)

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2017	0	0
2016	0	4

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Transportation Business Application Form	Application form	transportation-application-for... 59df3176676a9.pdf