

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	License to Establish High Education Institution	
Type of formality	License	
Formality Code	Date of last modification	Responsible Authority
MoES-HED-8	10.11.2017	High Education Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	P - Education
Purpose for enforcing the business formality	Higher Education institution is one of the key initiations that provide education to general public; therefore, it is necessary to issue this Formality to ensure the qualification of the applicant, the specification and standard of the curriculum and subsequently the quality of the graduated students.
Who should complete this business formality?	Any person or legal entity intends to establish a High Education Institution that means the education institutions that provide teaching curriculum from High Diploma level that include college, institute, academy and university.
The formality has online information?	NO
Link to online information	
The formality has an application form?	NO
Any additional comment concerning the formality	1. Prime Minister will issue the Formality for High Education Institution (national and international levels) as proposed by the Ministry of Education and Sports; 2. Minister of Ministry of Education and Sports will issue the Formality for High Education Institution in other classes (Class 2, 3 and 4); 3. Currently, the Minister of Ministry of Education and Sports instructed under the Instruction No. 155/MES, dated 31 January 2013 not to allow the issuance of Formality for the new establishment of a High Education Institution that teaches a High Diploma Degree.

REQUIREMENTS AND SUPPORTING EVIDENCE		
Time it takes to the authorities to process the formality	0	Please insert information for the High Education that is lower than Bachelor's Degree.
Qualifications needed	1. The school shall have sufficient teaching personnel and students and shall have	

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REQUIREMENTS AND SUPPORTING EVIDENCE	
by the business to get the formality	all the required readiness for the investment in construction of all the infrastructures, equipment procurement and administrative matters with the certificate of the investment by the relevant government authorities; 2. Shall provide the curriculum for the High Education that meets the required National Curriculum Standard
Is there any reason for the authority to deny the issuing of the formality?	Deny in case that the applicant cannot meet the required qualifications under the relevant legal acts.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	0
What is the process and conditions to renew the formality?	Please insert information for the High Education that is lower than Bachelor's Degree.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	350000.00	0.00	350000.00
Comments	Reference: Presidential Edict No. 03/PR Fee for High Education is 200,000 LAK Fee for Bachelor's Degree is 250,000 LAK Fee for Master's Degree is 300,000 LAK Fee for Doctorate's Degree is 350,000 LAK			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	0.00	0.00	0.00
Comments				

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LEGAL FRAMEWORK			
Name	Number	Date	Comment
Decree on High Education	177/ວປ	05.06.2015	
Law on Education (Revised)	62/ສພຊ	16.07.2015	Part III Education Institution (Article 29 to Article 32)

REQUIRED DOCUMENTS	
Document Name	Comment

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016		

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document