

**Datasheet for business formalities.**

**Technical Assistance for Business Regulation Review and Rationalization in Lao PDR**

REGISTRATION DATA		
<b>Name of formality</b>	<b>License to Operate the Road and Bridge Construction Business</b>	
<b>Type of formality</b>	License	
<b>Formality Code</b>	<b>Date of last modification</b>	<b>Responsible Authority</b>
VCPG-PWTD-9	11.01.2018	Public Work and Transportation Department

BACKGROUND DATA	
<b>Means of presentation</b>	At the Authority Offices
<b>Specific sector linked to the formality</b>	F - Construction
<b>Purpose for enforcing the business formality</b>	Road and bridge are very important infrastructure for the public works. In order to ensure the quality and qualification of the service providers who will design, build, maintain and repair this public infrastructure and to mitigate the risk that may incurred to the public, it is necessary to issue this Formality.
<b>Who should complete this business formality?</b>	Any person or legal entity that intends to operate road and bridge business that include planning, surveying, designing, monitoring, supervising, preparing and protection of road and bridge.
<b>The formality has online information?</b>	NO
<b>Link to online information</b>	
<b>The formality has an application form?</b>	YES
<b>Any additional comment concerning the formality</b>	1. This Formality will be issued for 3 Classes of enterprises, classified pursuant to the capital, personnel and equipment. 2. Provincial Department of Public Works and Transportation issue this Formality to all classes of enterprise nationwide.

REQUIREMENTS AND SUPPORTING EVIDENCE		
<b>Time it takes to the authorities to process the formality</b>	10	Authority informed that the normal review period do not exceed 10 working days but the relevant legal act defines the review period of 60 working days.
<b>Qualifications needed by the business to get the formality</b>	1. Shall have the registered capital, equipment and machinery in the amount as defined for each class of business; provided that the minimum registered capital is 3 Billion LAK; 2. Shall have the road and bridge engineer that has the working experience of 3 to 5 years in the amount as required for each class; provided that the minimum requirement is not less than 2 persons; 3. Shall post the guarantee amount either in cash or bank guarantee in the amount of 3% of the registered	

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REQUIREMENTS AND SUPPORTING EVIDENCE	
	capital with the National Treasury; provided that the applicant shall be entitled to withdraw the guarantee after 1 year of their business operation.
<b>Is there any reason for the authority to deny the issuing of the formality?</b>	Deny in the case that the applicant cannot meet the required qualification or conditions defined under the law.

RENEWAL INFORMATION	
<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	12
<b>What is the process and conditions to renew the formality?</b>	Renewal shall be undertaken 30 days prior to the expiration date.

ISSUING FEES				
<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	0.00	50000.00	0.00	50000.00
<b>Comments</b>	Reference: Agreement No. 1649/MPWT, dated 11 May 1999			

RENEWAL FEES				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
YES	0.00	50000.00	0.00	50000.00
<b>Comments</b>	Reference: Agreement No. 1649/MPWT, dated 11 May 1999			

LEGAL FRAMEWORK			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>

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<b>LEGAL FRAMEWORK</b>			
Law on Construction	05/ສພຊ	26.11.2009	Part III Construction Business (Article 44 and 45)
Decision on the Confirmation of Establishment of Road Construction and Consulting Enterprise	1649/ຄຂປກ	11.05.1999	

<b>REQUIRED DOCUMENTS</b>	
<b>Document Name</b>	<b>Comment</b>
Certificate for Enterprise Registration of Company Limited	
Certification of Financial and Asset / Financial Statements	
Education Qualification Evidence	
Organization Chart of the Enterprise	
Joint Venture Agreement / Partnership Agreement / Incorporation Agreement	
Criminal Certificate	
List of Equipment	
List of Employees	
Copy of Passport of the Managing Director	
Feasibility Study	
Article of Association	
Photograph of the Managing Director	
Address Certification	
Copy of ID card or Family book of Managing Director	
Curriculum vitae of Managing Director	

<b>STATISTICS (Issue or/and renewed number)</b>		
<b>Year</b>	<b>Issued</b>	<b>Renewed</b>
2016	0	261

<b>LIST OF ATTACHED DOCUMENTS</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>

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LIST OF ATTACHED DOCUMENTS		
ຄໍາຮ້ອງສ້າງຕັ້ງວິສາຫະກິດ	Application form	59dcda5cf1e96.pdf
ຄໍາຮ້ອງຂໍສືບຕໍ່ໃບອະນຸຍາດດໍາເນີນທຸລະກິດຂົວ- ທາງ ປະຈໍາປີ	Application form	59dcda99202dd.pdf