

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	License to Operate Transportation Station	
Type of formality	License	
Formality Code	Date of last modification	Responsible Authority
VCPG-PWTD-14	12.01.2018	Public Work and Transportation Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	H - Transportation and storage
Purpose for enforcing the business formality	Since the transportation station is a hub for both the goods and passenger transportation, it is one of an importation infrastructure for the transportation. Therefore, it is necessary to manage and guarantee the standards and quality of those stations with an aim to ensure the public interest and to mitigate any risk associated with the transportation of goods and passengers that may be incurred.
Who should complete this business formality?	Any person or legal entity that intends to operate the transportation station that include both the goods and passenger transportation domestically, internationally or cross-border.
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	Provincial Department of Public Works and Transportation will issue this Formality but in case of 100% foreign-invested enterprise or the international or cross-border transportation station, the Department shall get a prior approval from the Ministry of Public Works and Transportation.

REQUIREMENTS AND SUPPORTING EVIDENCE		
Time it takes to the authorities to process the formality	30	This Formality shall be issued after the completion of the construction of the station as endorsed and inspected by the relevant Department.
Qualifications needed by the business to get the formality	1. Shall have executive that have at least 5 years of transportation business experience 2. Shall have a minimum Lao staff of 20% of the total number that has High Diploma in Transportation field with at least 2 years of working experience. 3. Shall have registered capital of at least 5 billion LAK for domestic investment or 10 billion LAK for the foreign investment. 4. In case of a joint venture between	

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REQUIREMENTS AND SUPPORTING EVIDENCE	
	foreign and domestic investors, the domestic investor shall hold more than 50% of the total capital and shall have majority management power. 5. Shall have the conditions and standards defined for each type and size of the station as defined under Decision No. 4088/MPWT, dated 14 December 2000.
Is there any reason for the authority to deny the issuing of the formality?	Deny in case that the applicant cannot meet the required qualifications or conditions.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to renew the formality?	Validity of this Formality shall be 12 calendar month so it shall be valid until 31 December each year.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	200000.00	0.00	200000.00
Comments	Reference: Presidential Edict No. 03/PR			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	200000.00	0.00	200000.00
Comments	Reference: Presidential Edict No. 03/PR			

LEGAL FRAMEWORK

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Instruction commenting on the Terms and Conditions of Investment in the Transportation Sector	12059/ກຂສ	24.09.2008	
Decision on the Establishment of Transportation Station	4088/ຄຂປກ	14.12.2000	
Instruction governing the Establishment of Controlled Business in Public Works and Transportation Sector	13779/ຍທຂ	21.08.2015	
Law on Land Transportation (Revised)	24/ສພຊ	12.12.2012	Chapter III: The conduct of Land Traffic Transportation Article 23- Article 27

REQUIRED DOCUMENTS	
Document Name	Comment
Business Activities Report	
Certificate for Enterprise Registration of Company Limited	
Photograph of the Managing Director	ຮູບ 3x4 ຈຳນວນ 04 ແຜ່ນ
Certificate of Annual Tax Payment	ຢັ້ງຢືນສໍາລະອາກອນປີຜ່ານມາ (ກໍລະນີຂໍ້ຕໍ່)

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016	0	4
2017	0	4

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Transportation Business Application form	Application form	transportation-application-for... 59dee6abc9d1e.pdf