

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	License to Operate a Road and Traffic-related Business	
Type of formality	License	
Formality Code	Date of last modification	Responsible Authority
VCPG-PWTD-20	11.01.2018	Public Work and Transportation Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	H - Transportation and storage
Purpose for enforcing the business formality	Traffic survey and design as well as the road safety inspection are the important works that would have imminent effect on the road safety of the public and neighbouring community; therefore, it is necessary to issue this Formality in order to ensure and guarantee the qualifications and standards of the service provider.
Who should complete this business formality?	Any person or legal entity that intends to operate the business of traffic design, installation, traffic management, traffic line and sign drawing and road safety inspection.
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	

REQUIREMENTS AND SUPPORTING EVIDENCE		
Time it takes to the authorities to process the formality	15	The relevant legal act does not define the review period but the Department informed that the normal review period does not exceed 15 working days.
Qualifications needed by the business to get the formality	1. Shall have an executive that have road and bridge expertise and shall have at least Intermediate Diploma in Traffic Engineering; 2. Shall have at least 1 technical staff that passed the training relating to traffic engineering and have expertise and 3-year working experiences; 3. Shall have modern equipment and instrument to perform all the services.	
Is there any reason for	Deny in case that the applicant cannot meet the required qualification and	

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REQUIREMENTS AND SUPPORTING EVIDENCE	
the authority to deny the issuing of the formality?	conditions.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to renew the formality?	This Formality shall be valid until 31 December for each year and it shall be renewed no matter which month the formality was first issued.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	200000.00	0.00	200000.00
Comments	Reference to the Presidential Decree No. 003/PR			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	200000.00	0.00	200000.00
Comments	Reference to the Presidential Decree No. 003/PR			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Instruction governing the Establishment of Controlled Business in Public Works and Transportation	13779/ຮທຂ	21.08.2015	

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LEGAL FRAMEWORK			
Sector			
Law on Land Traffic (Revised)	23/NA	12.12.2012	Chapter Iv:Traffic Road Business Article 43 - Article 44

REQUIRED DOCUMENTS	
Document Name	Comment
Business Activities Report	
Certificate for Enterprise Registration of Company Limited	
Photograph of the Managing Director	ຮູບ 3x4 ຈຳນວນ 04 ແຜ່ນ
Certificate of Annual Tax Payment	ຢັ້ງຢືນຊຳລະອາກອນປີຜ່ານມາ (ກໍລະນີຂໍ້ຕໍ່)

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016	0	0

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Transportation Business Application Form	Application form	transportation-application-for... 59e03bd6946a8.pdf