

**Datasheet for business formalities.**

**Technical Assistance for Business Regulation Review and Rationalization in Lao PDR**

REGISTRATION DATA		
<b>Name of formality</b>	<b>License to Operate Agriculture and Forestry Business</b>	
<b>Type of formality</b>	License	
<b>Formality Code</b>	<b>Date of last modification</b>	<b>Responsible Authority</b>
MoAF-DPF-25	24.11.2017	Department of Planning and Finance

BACKGROUND DATA	
<b>Means of presentation</b>	At the Authority Offices
<b>Specific sector linked to the formality</b>	A - Agriculture, forestry and fishing
<b>Purpose for enforcing the business formality</b>	In order to collect statistics of every type of agriculture and forestry businesses that are operating in Lao PDR
<b>Who should complete this business formality?</b>	Any person or legal entity that intends to operate agriculture business that includes agriculture, livestock and fishery; or to operate forestry business that includes use of forestry area, wood plantation, wood logging and wood production as well as non-timber product exploitation.
<b>The formality has online information?</b>	NO
<b>Link to online information</b>	
<b>The formality has an application form?</b>	NO
<b>Any additional comment concerning the formality</b>	

REQUIREMENTS AND SUPPORTING EVIDENCE		
<b>Time it takes to the authorities to process the formality</b>	10	Relevant laws do not define the review period clearly but according to the authority, they are adopting the review period of time as defined under the Law on Investment Promotion that is 10 working days.
<b>Qualifications needed by the business to get the formality</b>	The applicant shall comply with all the technical standards and shall have the required qualifications as defined for each specific type of agriculture and forestry business.	
<b>Is there any reason for the authority to deny the issuing of the formality?</b>	Deny in case that the applicant cannot meet the required qualifications or standards.	

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RENEWAL INFORMATION	
<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	12
<b>What is the process and conditions to renew the formality?</b>	- Relevant law do not define the validity period but the validity period as defined in the issued Formality is 1 year. - The renewal process shall be undertaken within 1 month before the expiration of this Formality. If the renewal is not undertaken, the warning and penalty will be delivered and enforced.

ISSUING FEES				
<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	0.00	150000.00	0.00	150000.00
<b>Comments</b>	Reference: Presidential Edit 003			

RENEWAL FEES				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
YES	0.00	150000.00	0.00	150000.00
<b>Comments</b>	Reference: Presidential Edit 003			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Forestry	06/ສພຊ	24.12.2007	Article 45 to Article 54
Law on Agriculture	01/98/ສພຊ	10.10.1998	Part III Investment in Agriculture Business (Article 46 and 47)

REQUIRED DOCUMENTS	
Document Name	Comment

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<b>REQUIRED DOCUMENTS</b>	
Land Title Deed	ໃບຢັ້ງຢືນການນໍາໃຊ້ທີ່ດິນ ຫລື ໃບຕາດິນ (ທີ່ໄດ້ຮັບທີ່ໄດ້ຮັບການອະນຸມັດຢັ້ງຢືນຖືກຕ້ອງຄົບຖ້ວນແລ້ວ)
Certificate to approve the Environmental and Social Impact Assessment	ບົດປະເມີນຜົນະທົບຕໍ່ສິ່ງແວດລ້ອມ ແລະ ສັງຄົມ ໃບຢັ້ງຢືນຮັບຮອງ (ທີ່ໄດ້ຮັບການອະນຸມັດຢັ້ງຢືນຮັບຮອງ ຖືກຕ້ອງຄົບຖ້ວນແລ້ວ)
Feasibility Study	ບົດວິພາກເສຖະກິດ-ເຕັກນິກ (ທີ່ໄດ້ຮັບການອະນຸມັດຢັ້ງຢືນຖືກຕ້ອງຄົບຖ້ວນແລ້ວ)
Copy of Tax Certificate	ໃບທະບຽນອາກອນ ຫລື ໃບຢັ້ງຢືນການປະຕິບັດຜັນທະອາກອນ(ປະຈໍາປີ)
Copy of Enterprise Registration Certificate	
Photograph of the Managing Director	ໃບຄໍາຮ້ອງ ຂໍຕໍ່ໃບອະນຸຍາດດໍາເນີນກິດຈະການກະສິກໍາ ແລະ ປ່າໄມ້(ພ້ອມດ້ວຍຮູບຂະໜາດ 3x4 ຈໍານວນ 02 ໃບຄັດຕິດມາພ້ອມ)

<b>STATISTICS (Issue or/and renewed number)</b>		
<b>Year</b>	<b>Issued</b>	<b>Renewed</b>
2017	11	70
2016	18	61

<b>LIST OF ATTACHED DOCUMENTS</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
ເອກະສານປະກອບສໍາລັບກິດຈະການສໍາປະທານ	Application form	5a1cd60da98f5.pdf
ເອກະສານປະກອບສໍາລັບກິດຈະການທົ່ວໄປຂອງການດໍາເນີນກິດຈະການກະສິກໍາ ແລະ ປ່າໄມ້	Application form	5a1cd65ddf88a.pdf