

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	Permit to Convert Agriculture or Forestry Land for other Purpose in Vientiane Capital	
Type of formality	Permit	
Formality Code	Date of last modification	Responsible Authority
VCPG-AFD-23	08.01.2018	Agriculture and Forestry Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	All sectors
Purpose for enforcing the business formality	The Vientiane Capital Governor intends to preserve agriculture and forestry land in Vientiane Capital to ensure food safety and sustainable forestry resources development; therefore, in case that any defined agriculture and forestry land will be used for other purposes, it is necessary that a specific Formality will be granted with a detailed assessment of cost-benefit.
Who should complete this business formality?	Any person or legal entity that intends to convert the Agriculture Land (land defined to be used for agriculture, livestock and agriculture research) or Forestry Land (land covered by forest or land defined under the Law on Forestry as the forestry land) for other purposes.
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	Vientiane Capital Department of Agriculture and Forestry shall get prior approval from the relevant District Governor before the issuance of this Formality.

REQUIREMENTS AND SUPPORTING EVIDENCE		
Time it takes to the authorities to process the formality	7	Reference: Agreement of the Vientiane Capital Department of Agriculture and Forestry No. 207/AF.VTE, dated 17 January 2011
Qualifications needed by the business to get the formality	The Agriculture and Forestry Land that will be converted shall not be included in (i) the Irrigation Area; or (ii) the Restricted Agriculture and Forestry Land as defined under the Agreement of Vientiane Capital Governor No. 0250/VCG, dated	

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REQUIREMENTS AND SUPPORTING EVIDENCE	
	29 March 2017
Is there any reason for the authority to deny the issuing of the formality?	Deny in case that land does not meet the qualification

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
NO	0
What is the process and conditions to renew the formality?	

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	100000.00	15000.00	10000.00	125000.00
Comments	Reference: Agreement of Vientiane Capital Department of Agriculture and Forestry No. 207/AF.VTE, dated 31 January 2011			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments				

LEGAL FRAMEWORK			
Name	Number	Date	Comment

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LEGAL FRAMEWORK			
Law on Forestry	06/ສພຊ	24.12.2007	Article 70
Law on Land	04/ສພຊ	21.10.2003	Article 14
Law on Agriculture	01/98/ສພຊ	10.10.1998	Article 13
Order on the Determination and Management of Land for Agriculture and Forestry in Vientiane Capital	0250/ຈນວ	29.03.2017	Article 13 and Article 14
Order on Service and Application Form Fee of One Stop Service	207/ກປ.ນວ	31.01.2011	

REQUIRED DOCUMENTS	
Document Name	Comment
Map and Photo of the Land that will be converted	
Agreement from the Neighbour	
Power of Attorney (in case the applicant appoints the attorney to proceed with the application)	
Certificate to confirm Land Ownership	
Address Certification	ໃບຢັ້ງຢືນທີ່ຢູ່ ບໍ່ກາຍ 3 ເດືອນ

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016		

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Example of resolution	Example of resolution	59f984067e185.pdf