

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	License to Operate Passenger Transportation	
Type of formality	License	
Formality Code	Date of last modification	Responsible Authority
VCPG-PWTD-11	12.01.2018	Public Work and Transportation Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	H - Transportation and storage
Purpose for enforcing the business formality	Since under the relevant law, the business operator shall be fully liable for the passenger transportation - liable for all the risk, lost or injury incurred on their passenger, it is necessary to ensure the quality and mitigate the risk by issuing this Formality to control.
Who should complete this business formality?	Any person or legal entity that intends to operate the passenger transportation business that means the movement of the passenger from one place to another destination by any transportation vehicles either domestically (from one district / province to another) and internationally.
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	

REQUIREMENTS AND SUPPORTING EVIDENCE		
Time it takes to the authorities to process the formality	15	The relevant legal act does not define the review period but the Department informed that the normal review period does not exceed 15 working days.
Qualifications needed by the business to get the formality	1. Shall obtain a prior approval to operate in the designated route from the Department of Public Works and Transportation of the route origin as endorsed by the Route Management Committee; 2. Shall have at least 2 technical staff that graduated with High Diploma in transportation; provided one staff shall have at least 5 year of working experiences; 3. Shall have minimum registered capital of 1 Billion LAK for the domestic transportation and 3 Billion LAK for the international	

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REQUIREMENTS AND SUPPORTING EVIDENCE	
	transportation; 4. In case of the international transportation, the applicant shall have more than 3 years of business operation of the domestic transportation; 5. Shall have at least 5 cars for the domestic transportation or have sufficient car to respond to the needs as agreed for each route of the international transportation; 6. This Business is reserved fro Lao; therefore, the foreign investor is prohibited to invest in this business.
Is there any reason for the authority to deny the issuing of the formality?	Deny in case that the applicant cannot meet the required conditions or qualification.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to renew the formality?	This Formality shall be valid until 31 December for each year and it shall be renewed no matter which month the formality was first issued.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	200000.00	0.00	200000.00
Comments	Reference: Presidential Edict No. 03/PR			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	200000.00	0.00	200000.00
Comments	Reference: Presidential Edict No. 03/PR			

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LEGAL FRAMEWORK			
Name	Number	Date	Comment
Instruction commenting on the Terms and Conditions of Investment in the Transportation Sector	12059/ກຂສ	24.09.2008	
Law on Land Transportation (Revised)	24/ສພຊ	12.12.2012	Chapter III: ;Land Transportation Business Article 23 - Article 27
Instruction governing the Establishment of Controlled Business in Public Works and Transportation Sector	13779/ຍທຂ	21.08.2015	

REQUIRED DOCUMENTS	
Document Name	Comment
Business Activities Report	
Certificate for Enterprise Registration of Company Limited	
Photograph of the Managing Director	ຮູບ 3x4 ຈຳນວນ 04 ແຜ່ນ
Certificate of Annual Tax Payment	ໃບຢັ້ງຢືນສໍາລະອາກອນປີຜ່ານມາ (ກໍລະນີຂໍຕໍ່)

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2017	0	28
2016	0	41

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Transportation Application form	Application form	transportation-application-for... 59dde23eb45eb.pdf