

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

| REGISTRATION DATA | | |
|--------------------------|---|------------------------------|
| Name of formality | Permit to Use the ASICUDA User for Customs Clearance | |
| Type of formality | Permit | |
| Formality Code | Date of last modification | Responsible Authority |
| MoF-CD-19 | 04.01.2018 | Customs Department |

| BACKGROUND DATA | |
|--|---|
| Means of presentation | At the Authority Offices |
| Specific sector linked to the formality | H - Transportation and storage |
| Purpose for enforcing the business formality | The holder of this Formality shall be entitled to prepare the customs clearance so they play important role in the assurance of a full payment of all the customs under Lao PDR laws. Having said this, it is important to issue this Formality to monitor, inspect and record the statistics of those Formality holders. |
| Who should complete this business formality? | Any person or legal entity that intends to use the ASICUDA system for the electronic detailed customs clearance for the importation, exportation and transit of products in Lao PDR |
| The formality has online information? | NO |
| Link to online information | |
| The formality has an application form? | NO |
| Any additional comment concerning the formality | This Formality can only be issued to any person or legal entity at the central level (Department of Customs). |

| REQUIREMENTS AND SUPPORTING EVIDENCE | | |
|---|---|---|
| Time it takes to the authorities to process the formality | 3 | Relevant law does not define clearly the review period but in general the authority will take not more than 3 working days to issue the Formality by the Technology, Information and Planning Division after the prior approval from the Director of the Department of Customs. |
| Qualifications needed by the business to get the formality | 1. In case of legal entity, the applicant shall have the Enterprise Registration Certificate for the business operation of: import-export, logistics, transportation, customs clearance, products storage or other services relating to import-export and transit; and shall have the tax certificate and valid tax payment certificate; 2. In case of person, the applicant shall have a degree in specific field and shall have | |

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| REQUIREMENTS AND SUPPORTING EVIDENCE | |
|--|---|
| | the confirmation from the enterprise that they are subject to; 3. The applicant shall pass the customs clearance training and shall receive the ASICUDA login number. |
| Is there any reason for the authority to deny the issuing of the formality? | Deny in the case that the applicant cannot meet the required qualification or conditions defined under the law. |

| RENEWAL INFORMATION | |
|---|---|
| Does the formality have a validity or an expiration date? | How long will the formality be valid for? (in months) |
| YES | 12 |
| What is the process and conditions to renew the formality? | The renewal shall be undertaken 1 month before the expiration date; provided that the Customs Department will assess the performance of such applicant before determining whether or not to renew this Formality. |

| ISSUING FEES | | | | |
|------------------------------|--|---|---|---|
| Has application fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Application fees businesses need to disburse | Total fees businesses need to disburse |
| YES | 0.00 | 0.00 | 5000.00 | 5000.00 |
| Comments | According to the authority's comments This Fee is separate from the training course that the applicant shall attend before the issuance of this Formality. | | | |

| RENEWAL FEES | | | | |
|--------------------------|---|---|---|---|
| Has renewal fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Renewal fees businesses need to disburse | Total renewal fees businesses need to disburse |
| NO | 0.00 | 0.00 | 0.00 | 0.00 |
| Comments | | | | |

| |
|------------------------|
| LEGAL FRAMEWORK |
|------------------------|

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| LEGAL FRAMEWORK | | | |
|--|---------------|-------------|---|
| Name | Number | Date | Comment |
| Order on the Control of the User of Electronic Customs Clearance | 00098/ກພສ | 06.01.2017 | |
| Instruction regarding the Electronic Custom Clearance Systems | 00097/ກພສ | 06.01.2017 | Clause 9 Qualification of Customs Declaration by the ASYCUDA system |
| Law on Customs (Revised) | 04/ສພຊ | 20.12.2011 | |

| REQUIRED DOCUMENTS | |
|---|----------------|
| Document Name | Comment |
| Request Letter | |
| Certificate of Annual Tax Payment | |
| Certificate for the Issuance of the Tax Identification Number | |
| Certificate for Enterprise Registration of Company Limited | |

| STATISTICS (Issue or/and renewed number) | | |
|---|---------------|----------------|
| Year | Issued | Renewed |
| 2017 | 70 | 0 |
| 2016 | 500 | 0 |

| LIST OF ATTACHED DOCUMENTS | | |
|-----------------------------------|-------------------------|-------------------------|
| Name of document | Type of document | File of document |