

Datasheet for business formalities.
Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	Registration of Seedlings	
Type of formality	Registration	
Formality Code	Date of last modification	Responsible Authority
MoAF-DoA-4	21.09.2017	Department of Agriculture

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	A - Agriculture, forestry and fishing
Purpose for enforcing the business formality	To ensure the quality of the seedlings that will be used for agriculture production in Lao PDR and to avoid any other impacts on environmental impacts that may be caused by the use of under-standard or alien seedlings
Who should complete this business formality?	Person, legal entities or organisation that intends to produce and conduct business relating to seedlings in Lao PDR.
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	This Formality will be revoked before the expiration in case of any violation of the regulations or in case the seedlings do not meet the required standard.

REQUIREMENTS AND SUPPORTING EVIDENCE	
Time it takes to the authorities to process the formality	15
Qualifications needed by the business to get the formality	1. Any person or legal entity that will register the seedlings shall have the agriculture and forestry operating license; 2. The seedlings that will be registered shall meet the quality as defined in the Lao standard for agriculture and forestry, the regional and international standards; 3. The seedlings that will be imported shall be registered at the origin country.
Is there any reason for the authority to deny	Deny in case that the seedlings do not meet the required standard

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REQUIREMENTS AND SUPPORTING EVIDENCE	
the issuing of the formality?	

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	24
What is the process and conditions to renew the formality?	

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	65000.00	5000.00	70000.00
Comments	Reference: Presidential Edict No. 03/PR			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	5000.00	65000.00	70000.00
Comments	Reference: Presidential Edict No. 03/PR			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Order on the Management and Utilisation of Seedlings	3919/ກຸບ	12.12.2012	Chapter 3 Registration of Seedlings (Article 18 to 20)

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REQUIRED DOCUMENTS	
Document Name	Comment
Certificate for Enterprise Registration of Company Limited	
Results from field analysis of the seedlings	In Lao PDR
Information about the Seedling	From Origin Country
Copy of Passport of the Managing Director	
Copy of ID card or Family book of Managing Director	copy ID Card/ສໍາເນົາປັດປະຈຳຕົວ
Power of Attorney (in case the applicant appoints the attorney to proceed with the application)	Authorization letter for registration or representative in Lao PDR
Certificate that the Seedlings is non-GMO	From Origin Country
Seedling Quality Assurance Certificate	From origin Country
Certificate of the Seedling Registration from origin country	

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016	6	0

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Seed Registration Form	Application form	seed-application-form 598a7f4249a0b.pdf