

B. Number of documents to be submitted for enterprise registration

- One document for an individual enterprise includes: an application for notification of enterprise registration;
- Four documents for an ordinary partnership enterprise, limited partnership enterprise, limited company, sole limited company, public company, state owned and mixed company.) consist of:
 1. Enterprise Name Subscription;
 2. Agreement for Incorporation of enterprise, excluding sole limited company;
 3. Application for Notification of enterprise registration;
 4. Articles of Association(AOA);

C. Cost and fee for enterprise registration:

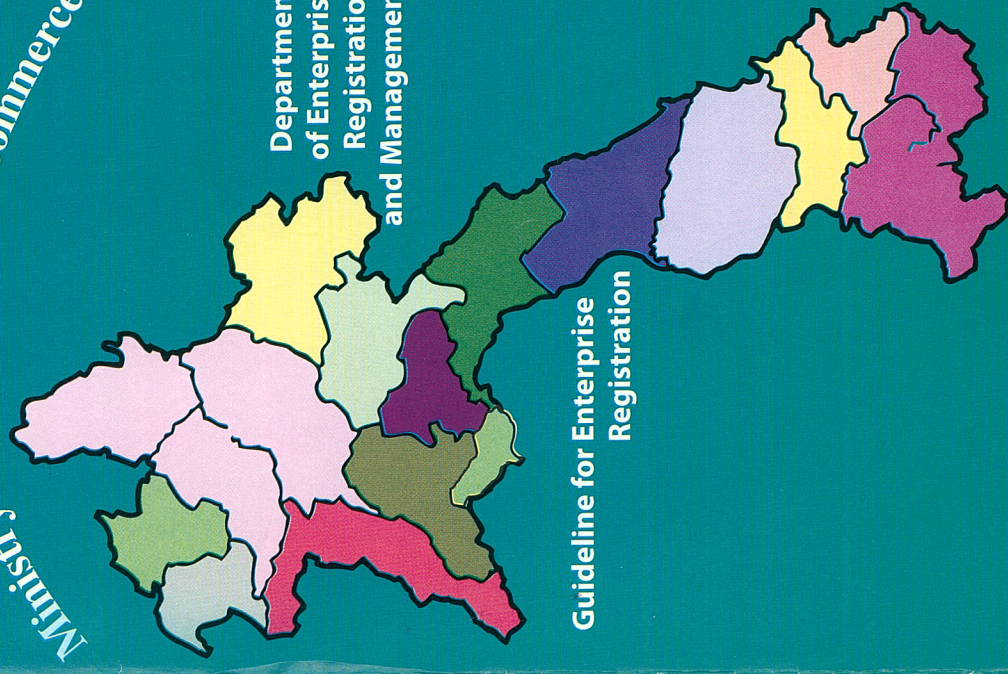
1. Enterprise Name Subscription: 10,000 kip;
2. Agreement for Incorporation: 10,000 kip;x
3. Fee for issuing enterprise registration certificate and Application for Notification of individual enterprise registration: 40,000 kip;
4. Fee for issuing enterprise registration certificate, Application for enterprise registration and the Articles of Association of partnership enterprise and company, including state owned and mixed company : 70,000 kip;

5. Fee for copying the enterprise registration information: 2,000 kip/page;
6. Fee for issue of enterprise registration shall be collected as specified in the Presidential Decree No.03/PO, dated 19 NOV 2008.

- After enterprise has been registered the enterprise concerned shall:
- engraved seal;
 - Strictly undertake business operation procedure as stipulated in the law or regulation concerned;
 - Commence business within 90 days;
 - Transfer capital to Laos (for foreign) within 90 days

Department of Enterprise Registration and Management, MOIC

Phonesai Village, Saisettha District,
Vientiane Capital.
Tel: 856 21 412 011
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A. person (domestic or foreign)having an intention to invest in Lao PDR shall consider which type of investment, he/she is willing to conduct among 3 types such as -1) general investment; 2) investment through concession channel or 3) investment in special economic zone and specific economic zone.

In case of the investment is:

1. General investment, the investor shall contact industry and commerce sector to apply for enterprise registration as stipulated under the Law on Enterprise
2. investment through concession channel, the investor shall contact planning and investment sector;
3. investment in special economic zone and specific economic zone, the investor shall contact the National Management Committee for such zones.

For general investment, the industry and commerce sector provide One Stop Service system for enterprise registration which is divided into 3 levels below:

I. Central level
Enterprise Registration and Management Department (ERM), Ministry of Industry and Commerce (MOIC), Tel: 856 21 412 011, Fax:856 453 865, Website: www.ero.gov.la

II. Provincial level
Enterprise Registration and Management sector (ERMS) of Provincial, Vientiane capital Industry and Commerce Divisions (PICD).
Tel No. can be found from Annual Yellow Page.

III. District level

District Industry and Commerce Offices (DICO) of each district country wide.

Remark: Scope of right in consideration of enterprise registration between central, provincial and district levels are different. Detailed information relating to this matter is specified in the Notification No. 0458/MOIC.ERM, dated 1 JAN 2012.

Before submitting an application for enterprise registration, the investor should thoroughly to check the type of business he/she is intending conduct as the following:

* **Prohibited business type** is the business that is not allowed to establish and operate any type of business in Lao PDR;

* **Reserved business type** is a type of business that is reserved for Lao citizens and foreign investor is not allowed such as: retail trading;

* **Business with condition for foreign investor** is a type of business that is regulated some limitation for foreign investor the proportion of maximum share holding;

* **Business in negative list** is the list of business activities with high sensitivity, that are required to have certain inspection and approval by relevant sector prior to the enterprise registration;

* **Business type that** is not classified in to negative list is the type of business that is considered for automatic enterprise registration without under go for inspection or approval from relevant sector;

Enterprise registration procedure, time frame for consideration, application form, application form fee, enterprise registration fee (unified system that has been implemented country wide) and for general business are as following:

A. Enterprise registration procedure

